

Huron County Airport Authority

Tentative Agenda

For Regular Meeting, Monday May 11, 2020

**3:00 pm**

**Huron County Commissioner Building  
180 Milan Avenue, Norwalk, OH 44857**

Call to Order:

Larry Silcox \_\_\_\_\_  
Harry Brady \_\_\_\_\_  
John Colvin \_\_\_\_\_

Consultant Report:

Public Comment:

Approval of Minutes for March 09, 2020

Approval of Financial for April 30, 2020

April 2020 Fuel Sale			
AVGas:	3,754.83	Gallons:	782.26
Jet A:	<b>955.28</b>	<b>Gallons:</b>	<b>251.39</b>
<b>Corrected 05/12/2020</b>			

As of April 30, 2020

**Total Income / Loss**

Civista 3825		-
Civista 9494		21,666.42
Cash in Bank:	21,666.42	
Net Income YTD:	231,842.01	
Total Expenses YTD:	220,636.29	
Net Income/ Loss YTD:	<u>11,205.72</u>	

**Airport Income/ Loss**

Net Income YTD:	32,960.44
Total Expenses YTD:	21,512.98
Net Income/ Loss YTD:	<u>11,447.46</u>

**Grant Income/ Loss**

Net Income YTD:	198,881.57
Total Expenses YTD:	199,123.31
Net Income/ Loss YTD:	<u>(241.74)</u>

Approval of Invoices: \$6,319.26

Date of next meeting: June 08, 2020

## **March 09, 2020 Meeting Minutes**

### **Call to Order:**

Present: Larry Silcox, Harry Brady, John Colvin

### **Public Comments:**

Farm rent – has been received.

Airport Closures for Summit Motorsports – No Closures have been requested.

### **Minutes:**

Harry Brady moved to approve minutes. John Colvin seconded. Motion Passed.

### **Financials:**

John Colvin moved to approve financials. Harry Brady seconded. Motion Passed.

### **Invoices:**

John Colvin moved to approve invoices (toilet was replaced the 1<sup>st</sup> week of March) – NORW invoice is high. Harry Brady seconded. Discussion of purchasing a used propane tank and using a different provider. Motion Passed.

### **Old Business:**

Table – Rules & Regulations – Home Built and Light Sport Aircraft – MO Gas – Auto Fuel refined in Toledo. Use Marine gas as 25 / 75%.

### **Consultant Report:**

To ODOT next couple of weeks. Grant to be signed by President - Harry Brady move to approve. John Colvin seconded. Motion Passed.

Tie down are for in front of Commercial hangar.

### **Membership:**

Huron County Chamber membership

Harry Brady asked what benefits. Larry Silcox stated he has asked for maps since 2019 and still have not received any. (Email sent that a 68% increase is beyond our budget 03/28/2020)

OAA – No benefit for the Airport. Harry Brady moved to not renew. John Colvin seconded. Motion Passed.

### **New Business:**

Request for Public Request - Change overbroad to overly broad. Add postage cost. Change to 2<sup>nd</sup> Monday of the month. Hours of operation on 2<sup>nd</sup> Monday from 4:00 pm – 5:00 pm. Harry Brady moved to accept with changes. John Colvin seconded. Motion Passed.

### **Miscellaneous:**

NOTOMS training on April 14, 2020 at 10:00 am – On Line.

### **Adjourned:**

Harry Brady moved to adjourn. John Colvin seconded.

---

Larry Silcox, President

---

Linda Vaughn, Secretary, Treasurer

**Huron County Airport Authority**  
**Balance Sheet**  
 As of April 30, 2020

10:24 AM

05/07/2020

Cash Basis

Apr 30, 20

**ASSETS**

<b>Current Assets</b>	
Checking/Savings	
Civista 25409494	21,666.42
Total Checking/Savings	21,666.42
Accounts Receivable	
Accounts Receivable	-965.25
Total Accounts Receivable	-965.25
<b>Total Current Assets</b>	<b>20,701.17</b>
<b>Fixed Assets</b>	
Equipment	30,837.68
<b>Total Fixed Assets</b>	<b>30,837.68</b>
<b>TOTAL ASSETS</b>	<b><u>51,538.85</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Opening Balance Equity	40,822.82
Retained Earnings	-489.69
Net Income	11,205.72
<b>Total Equity</b>	<b>51,538.85</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>51,538.85</u></b>

**Huron County Airport Authority**  
**Total Profit & Loss YTD**  
 January through April 2020

10:29 AM

05/07/2020

Cash Basis

Jan - Apr 20

**Ordinary Income/Expense**

<b>Income</b>	
FAA Grant	197,012.00
Fuel Sales	12,468.99
Hangar Rent	20,117.20
ODOT Grant	1,869.57
Public Records Request Income	19.40
Utilities Reimbursement	354.85
<b>Total Income</b>	<b>231,842.01</b>
<b>Expense</b>	
Cleaning / Sump	1,000.00
Credit Card Processing	289.78
FAA Grant Expense	199,123.31
Insurance Expense	371.00
Maintenance	927.60
Office Expense	
Computer Expense	495.00
Office Supplies	220.09
<b>Total Office Expense</b>	<b>715.09</b>

Ohio EPA Reporting	1,661.20
Permits	200.00
Propane	1,624.85
Property Taxes	3,149.61
Public Records Request Expense	142.80
Repairs and Maintenance	3,153.51
Sales Tax	
Sales Tax Discount	-5.94
Sales Tax - Other	792.87
Total Sales Tax	786.93
Secretary / Treasurer	910.00
Snow Removal	744.00
Supplies	53.33
Travel Expenses	11.11
Utilities	
Electric	3,677.45
Telephone Expense	595.42
Water	1,459.30
Total Utilities	5,732.17
Website Expense	40.00
Total Expense	220,636.29
Net Ordinary Income	11,205.72
Net Income	11,205.72

**Huron County Airport Authority**  
**Airport Profit & Loss YTD**  
January through April 2020

10:31 AM

05/07/2020

Cash Basis

Jan - Apr 20

Ordinary Income/Expense

Income

Fuel Sales	12,468.99
Hangar Rent	20,117.20
Public Records Request Income	19.40
Utilities Reimbursement	354.85

Total Income 32,960.44

Expense

Cleaning / Sump	1,000.00
Credit Card Processing	289.78
Insurance Expense	371.00
Maintenance	927.60
Office Expense	
Computer Expense	495.00
Office Supplies	220.09

Total Office Expense 715.09

Ohio EPA Reporting	1,661.20
Permits	200.00
Propane	1,624.85
Property Taxes	3,149.61
Public Records Request Expense	142.80
Repairs and Maintenance	3,153.51

<b>Sales Tax</b>	
Sales Tax Discount	-5.94
Sales Tax - Other	<u>792.87</u>
<b>Total Sales Tax</b>	786.93
<b>Secretary / Treasurer</b>	910.00
<b>Snow Removal</b>	744.00
<b>Supplies</b>	53.33
<b>Travel Expenses</b>	11.11
<b>Utilities</b>	
Electric	3,677.45
Telephone Expense	595.42
Water	<u>1,459.30</u>
<b>Total Utilities</b>	5,732.17
<b>Website Expense</b>	<u>40.00</u>
<b>Total Expense</b>	<u>21,512.98</u>
<b>Net Ordinary Income</b>	<u>11,447.46</u>
<b>Net Income</b>	<u><u>11,447.46</u></u>

**Huron County Airport Authority  
Grants Profit & Loss YTD  
January through April 2020**

10:33 AM

05/07/2020

Cash Basis

Jan - Apr 20

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
FAA Grant	197,012.00
ODOT Grant	<u>1,869.57</u>
<b>Total Income</b>	198,881.57
<b>Expense</b>	
FAA Grant Expense	<u>199,123.31</u>
<b>Total Expense</b>	<u>199,123.31</u>
<b>Net Ordinary Income</b>	<u>-241.74</u>
<b>Net Income</b>	<u><u>-241.74</u></u>

**Huron County Airport Authority**  
**Invoice Approval**

Date: 5/7/2020

For Meeting on: 5/11/2020

Company	Date	Amount	Purchase	
Ag-Pro	4/24/2020	256.64	Mower Blade / Bearing	
Albrecht, Bill	5/1/2020	400.00	EPA Reporting - 2020 April	
Alloway	3/31/2020	61.20	03/04 NH3 CBOD DO pH TSS	
Beck Aviation	5/1/2020	151.25	Maintenance - 2020 April	
Betscham Security	4/16/2020	35.00	10 Keys / Cam Lock	
Frontier Communications	5/18/2020	146.39	Service 04/28/2020 - 05/27/2020	EFT
Holtz, Mary	5/1/2020	250.00	Cleaning / Sumping - 2020 April	
Holtz, Mary	5/1/2020	950.00	Mowing	
John Deere	4/8/2020	60.47	Drawbar	
Northern Ohio Rural Water	4/23/2020	94.94	Service 03/16/2020 - 04/15/2020	
Norwalk Ace	3/9/2020	23.84	Disinfectant	EFT
Norwalk Ace	4/22/2020	27.96	Keys / GF Recep	
Ohio Business Gateway	5/7/2020	338.92	2020 April Sales Tax	
Ohio Dept Agriculture	5/1/2020	150.00	Y/E 2021	
Ohio Dept Agriculture	5/1/2020	190.00	Y/E 2017	
Ohio Dept Agriculture	5/1/2020	190.00	Y/E 2018	
Ohio Edison	4/28/2020	838.09	2020 April Service	
QTPod	5/15/2020	581.08	M4000 / Monthly Payment	EFT
Silcox, Larry	4/13/2020	34.83	Key Tags	
State of Ohio UST Fund	5/1/2020	1,100.00	2020 Assessment	
Vaughn, Linda	5/1/2020	200.00	2020 April	
Vaughn, Linda	5/1/2020	32.15	Norton Renewal	
Vaughn, Linda	5/1/2020	<u>206.50</u>	Sams / NOTAM Meeting	
		<u><u>6,319.26</u></u>		

NOTE: New checking account opened 03/13/2020 due to being hacked.